

Student School Books and Materials Take Home Agreement

Access and Support: This Agreement is entered into between *Orange County Classical Academy*, the Student, and the Parent(s)/Guardian(s) of the student.

Introduction: Orange County Classical Academy, at its own discretion, may loan students school books and materials to take home, which the student is to use in coordination with the school's curriculum. Although this Agreement authorizes the student's use of the books and materials for the year, the books and materials are the property of the school and must be returned upon the school's request or on the last day of the student's attendance for the school year.

Prerequisites to Receive: To receive loaned books and materials to use at home, the student and his or her parent/guardian must sign and submit to this **Student School Books and Materials Take Home Agreement**.

Student & Parent Expectations

1. I am being issued books and materials that are the property of Orange County Classical Academy. I agree to keep them safe and well maintained. 2. I will not loan my assigned books or materials to others. 3. I will keep food and beverages away from my assigned books and materials, as they may cause damage to them. 4. I will not mark, draw, write on, cut, or place stickers on the books or materials. 5. I will adhere to all applicable copyright agreements. 6. I agree to return the books and materials in the condition that I received them (normal wear and tear is acceptable), immediately upon request by the school. 7. I will return the assigned books and materials to my teacher (or designee) at the end of the school year. If I withdraw, am expelled, or terminate enrollment at my school for any reason, I will return the assigned books and materials on the date of termination to the school's administrator.

(Parent initial here)

PARENT / STUDENT ACKNOWLEDGEMENT

By signing this agreement, students and parent(s)/guardian(s) agree to abide by the conditions outlined in this **Student School Books and Materials Take Home Agreement**.

I agree to the **Security, Care, Usage and Responsibility** of the loaned books and material(s). My child's failure to abide by the Rules, thereby resulting in damage to or loss of the books and materials, may result in incurring a cost for the books and materials. Orange County Classical Academy shall inform the parent/guardian immediately in writing after any alleged loss which gives rise to a financial obligation.

The loaned books and materials are, and will remain, the property of Orange County Classical Academy with the sole intended use for the student to whom it has been assigned. I understand that I must return all books and materials upon request of Orange County Classical Academy.

I have read and I understand the responsibilities described above and agree to comply with the **Student School Books and Materials Take Home Agreement**.

Print Student Name (First Name Last Name):

Student's Grade Level:

Print Parent (Guardian) Name:

Parent (Guardian) Signature:

_____ **Date:** _____